



Department of Public Health and Human Services

Public Health & Safety Division ♦ Communicable Disease Control & Prevention Bureau

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Steve Bullock, Governor

Richard H. Oppen, Director

TO: Montana School Principals and Support Staff

FROM: Laura Baus—School Immunization Coordinator
Montana State Immunization Program

DATE: September 9, 2013

SUBJECT: Annual School Immunization Survey

The Annual School Immunization Survey, mandated by Administrative Rule Montana (A.R.M.) 37.114.720, requires each school's (public and private) governing authority or designee to submit information regarding immunization status of all students in the school. To comply with state administrative rules, the immunization status reporting form needs to be submitted **no later than December 1, 2013**. Schools may submit this information using the web-based reporting site (<https://schoolreports.hhs.mt.gov>).

Students who are not completely immunized or who have not presented their immunization record may be temporarily admitted to school. Students may be given up to 30 calendar days to get the needed record/vaccines from their health care provider. If the missing documentation is not presented to the school by the due date, the student must be excluded from school (Montana Code Annotated 20-5-408), and may not return to school until the records are provided to show current immunization compliance.

The survey assesses immunization coverage for vaccines which are required by A.R.M. 37.114.705 for school entry: 4 doses of DTaP/DTP/DT/Td; 3 doses of polio; 2 doses of MMR. In addition, information regarding the percentage of students without immunization records and the percentage of students reporting medical or religious exemptions from vaccination is also collected.

If you have any questions regarding the immunization status reporting form or any other questions regarding immunizations, please feel free to contact the Montana State Immunization Program at (406) 444-5580.

School immunization required forms, or additional tools and resources can be found on our immunization website at www.dphhs.mt.gov/publichealth/immunization under the School Resources link.

Thank you for continuing to report on your enrolled pupil's immunization status in your school. Have a wonderful and safe school year!

Enclosed:

- School Immunization Requirements
- School Immunization Status Reporting Worksheet
- Instructions for Electronic Reporting
- Information on School Health Concerns
- 2012-2013 School Reporting Summary Report